

Project Title:

Project Funding Proposal

Project Name:

Executive Summary			
Summary of the Proposed Project			
Total Funding Requested			
Amount Requested:		Time Period:	
Lead Contact(s)		Organisation	
Phone		Address	
Email			
Problem Statement			
Proposed Intervention			

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Evidence That the Intervention Will Address the Issue	
Brief Overview of the Applying Organisation and its Vision	
Date Proposal Submitted	Proposed Start Date
Project/Programme Duration	Proposed End Date
Project Objectives	
1.	
2.	
3.	

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Targeted Population
Reason For Selecting Target Population
Project Oversight / Governance
Project / Programme Activities
Planned Project Outcomes

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Communications Plan
Sustainability Plan

Budget

Funding Requested
Other Funding Sources (if applicable)
Budget Breakdown
Timeline of Spending

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Expected Ongoing / Future Maintenance Costs

Projected Costs

Current Baseline	Planned trajectory	Year:												Ongoing Change
		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	

Applicants Capacity & Experience

Brief Description of the Applying Organisation

Relevant Organisational Experience & Qualifications

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Resources and Capability	
Key Personnel & Responsibilities	
Name	Role

Project Monitoring & Evaluation

Key Performance Indicators
Benchmarks or Targets
Reporting and Monitoring Plan
Evaluation Plan

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Outcomes & Benefits

Expected Outcomes		
Short Term	Medium Term	Long Term
Evidence Base for Expected Achievement of Outcomes		
Potential Negative Impacts / Consequences of the Change		
Key Milestones		
Milestone Description	Date Expected to Be Achieved	
1.	1.	
2.	2.	
3.	3.	
4.	4.	
5.	5.	

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Evaluation Plan	
Risks	Mitigations
Sustainability / Maintenance Plan	

Action Timeline

Current Baseline	Planned trajectory	Year:												Ongoing Change
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